

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

September 14, 2011

The Regular meeting was called to order at 6:02 p.m. by President Tony Peña in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance David J. Verdugo, Superintendent

Roll Call Trustee Tony Peña Trustee Sonya Cuellar
 Trustee Linda Garcia Trustee Vivian Hansen
 Trustee Alicia Anderson

Administrators Present David J. Verdugo, Superintendent
 Michael Conroy, Assistant Superintendent-Business Services
 Deborah Stark, Assistant Superintendent-Educational Services
 Kim Cole, Director-Special Education/Early Childhood Education
 Cindy DiPaola, Director-Maintenance & Operations
 Randy Gray, Director-Curriculum & Instruction/Projects
 Rosemary Green, Director-Human Resources
 Troy Marshall, Director-Technology
 Jim Monico, Director-Student Services
 Chris Stamm, Director-Nutrition Services
 Greg Buckner, Principal-Paramount High School
 Jean Law, Principal-Buena Vista High School
 Morrie Kosareff, Principal- Paramount High School-West
 Richard Morgan, Principal-Adult Education/CDS

Approve Agenda Trustee Cuellar moved, Trustee Garcia seconded and the motion
September 14, 2011 carried 5-0 to approve the Regular Meeting agenda of
1.267 September 14, 2011.

Regular Meeting Minutes Trustee Anderson moved, Trustee Hansen seconded and the
August 24, 2011 motion carried 5-0 to approve the minutes of the Regular
1.268 Meeting held on August 24, 2011.

REPORTS

Student Board Angelica Lopez-Paramount High School, Kimberly Galvez-
Representatives' Paramount High School-West Campus, and Lizbeth Martinez-
 Buena Vista High school, reported on school academic, athletic
 and extra curricular activities.

Employee Representatives' Reports

TAP President Deb Meyers is happy that a tentative agreement has been reached but feels that we need to continue to look at how we can keep benefits costs down for members. She attended the Safe & Smart Fair, has visited Gaines, Mokler, Zamboni, and PHS classrooms and is concerned that classrooms are overcrowded and the needs of the students may not be met with big classrooms. She thanked Myrna Morales for assisting Tanner School in obtaining an additional Kindergarten teacher that was needed.

No CSEA representative was present.

Board Member' Reports

Trustee Anderson met with the District's PTA Board Council and site PTA presidents', she attended the City's Safe and Smart Fair and the Paramount High School JV Football game.

Trustee Cuellar attended the Paramount City Council meeting in recognition of September as Education Month recognizing the District's Teachers of the Year and students who were scholarship recipients.

Trustee Hansen attended the Paramount City Council meeting in recognition of September as Education Month recognizing the District's Teachers of the Year and students who were scholarship recipients, she attended the City's Safe & Smart Fair and she wished to congratulate the District on a successful opening day at the school sites.

Trustee Garcia attended the Paramount City Council meeting in recognition of September as Education Month recognizing the District's Teachers of the Year and students who were scholarship recipients and she attended the City's Safe & Smart Fair.

Trustee Peña attended the Paramount City Council meeting in recognition of September as Education Month recognizing the District's Teachers of the Year and students who were scholarship recipients and she attended the City's Safe & Smart Fair.

Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Dr. Verdugo attended the M & O beginning of the school year BBQ hosted by Director Cindy DiPaola.
- He attended the first 2011-12 school year PTA President's meeting.
- Superintendent Verdugo attended along with the Board, the City of Paramount' celebration of September as Education month and recognition of the various PEP scholarship recipient winners and District's sites Teachers of the Year.
- Dr. Verdugo attended the PHS vs. Western High School football game.

- Superintendent Verdugo attended the monthly Chamber of Commerce meeting.
- Dr. Verdugo attended the Henry Harkema Celebration of Life gathering at Progress Park.

API/AYP and STAR Results

Assistant Superintendent-Educational Services, Deborah Stark shared that the purpose of the presentation is to review information on state and federal accountability systems, share the results from STAR and CAHSEE testing and to report on the progress and initiatives that promoted achievement.

The Academic Performance Index (API) measures a school's growth and schools have a target they need to meet each year. Schools with greatest growth were Zamboni, Jackson, Alondra, Jefferson, Hollydale, and Paramount Park.

In 2011, Alondra, Jackson, Jefferson, Lincoln, and Zamboni schools met all AYP targets which is the Federal Accountability measure.

Alfredo Lopez, Research Analyst described various bar graph results for Language Arts and Math for grades 2-8. He noted that the District continues to show gains in numbers of students who are proficient or advanced in Language Arts specifically in grades 4 & 8 which has grown from previous years. In Math, 5th grade shows the greatest gains in the past three years. Grades 6-7th also show an increase since the reconfiguration implementation. Students in 8th grade Algebra 1 went from 51% to 70% proficiency.

Strategies that were used to improve the achievement at the elementary and middle school level were:

- Professional development focused on academic language and lesson design
- Learning centers/RTI (K-5)
- Teacher collaborations
- Interim assessments
- New middle schools ELD texts, pacing guides, assessments supported with professional development
- Visual and performing arts integration with literacy
- Learning walks to monitor implementation of professional development

At the high school level, the following strategies were used:

- Academic Coaches in math, Language Arts, science to support and model effective instruction
- Coaching Institute for academic coaches; principal coaches
- Teacher collaboration
- New high school ELD texts, pacing guides, assessments, supported with professional development
- Learning walks to monitor implementation of professional development

Technical Assistance Provider Update – Pivot Learning Partners
Dr. Deborah Stark, Assistant Superintendent-Educational Services provided the Board with an overview of the LEA Implementation and recommendation for the Technical Assistance provider.

Dr. Stark shared that school districts in the third year of Program Improvement are required to notify parents of the District's PI status, rewrite its LEA Plan, contract with an external Technical Support Provide to implement priorities outlined in the plan, and implement a new curriculum to improve the achievement of high priority students.

The District's LEA Plan, which was written last year includes a wide range of activities that address five performance goals over a three year period. The performance goals are in Reading and Math, English Learners, Highly Qualified Teachers, Safe and Drug Free Learning Environment and High School graduation.

Pivot Learning Partners (PLP) is a non-profit organization with a 15 year history of supporting and improving schools and districts in California. PLP is the DAIT provider for 13 districts in the state. Their focus is on systems change, professional growth development, coaching, and use of data tools. Districts who have partnered with Pivot in 2009-10 improved API scores by an average of 16 points. Pivot is currently working with Paramount High School's principals and academic coaches; contracting with PLP for DAIT assistance will help align our work, K12.

Lihn Roberts, Instructional Improvement Facilitator shared that there are three tasks to focus on implementation.

Task 1

- Work with a team from Educational Services to develop a timeline for implementing priority initiatives outlined in the LEA Plan.

Task 2

- Assess the impact of key initiatives on school and classrooms and look at goals for the year.

Task 3

- Assist with planning the work of the District School Leadership Team (DSLTL).

Our next steps are to recommend for approval of a contract with Pivot Learning Partners as our DAIT provider for the 2011-12 school year, collaborate with Pivot to outline implementation details, personnel, expectations, and to establish benchmarks for progress and evaluate accomplishments by June 2012.

**BOARD MEETING
CALENDAR**

There were no changes to the Board Meeting Calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

1.269

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to approve the Consent Items.

General Services

Professional Activity
Report 11-01
1.269

Approve the Professional Activities Report 11-01 for District employees' attendance at out-of-state financial meetings.

Human Resources

Personnel Report
11-03
2.269

Accept Personnel Report 11-03, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2011-12 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.269

Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Interdistrict Attendance
Agreement
3.269

Approve the Interdistrict Attendance Agreement with Los Angeles Unified School District beginning September 15, 2011 and continuing until terminated by either district.

Agreement Participation in the
Los Angeles County Regional
Occupational Program for the
2011-12 School Year
3.269

Approve the renewal agreement to participate in the Los Angeles County Regional Occupational Program for the 2011-12 school year.

Business Services

Purchase Order Report
11-03
4.269

Approve Purchase Order Report 11-03, authorizing the purchase of supplies, equipment, and services for the District.

Agreement for Use of
Facilities, Modern
Development Company
(MDC)
4.269

Approve the renewal of a five-year agreement for use of parking facilities with Modern Development Company, DBA Paramount Swap Meet.

Consultant and Contract
Services
4.269

Approve the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services.

ACTION ITEMS

General Services

Naming of the Paramount High School New Field House – Wrestling Room
1.270

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve naming the new Paramount High School Field House Wrestling Room in honor of Mr. Robert Witham.

Human Resources

Public Hearing – Negotiated Tentative Agreements between Paramount Unified School District and the Teachers Association of Paramount and California School Employees Association – Chapter 447, Regarding 2011-12 Health and Welfare Benefits and a Reduction in Work Year
2.271

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to Hold a public hearing regarding the Tentative Agreements, dated August 26, 2011 and August 31, 2011, between Paramount Unified School District and the Teachers Association of Paramount and California School Employees Association – Chapter 447, regarding 2011-12 health and welfare benefits and a reduction in work year.

There were no speakers during the hearing section.

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to close the public hearing.

Approval of the Negotiated Tentative Agreements between Paramount Unified School District and the Teachers Association of Paramount and California School Employees Association – Chapter 447, Regarding 2011-12 Health and Welfare Benefits and a Reduction in Work Year
2.272

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the Tentative Agreements, dated August 26, 2011 and August 31, 2011, between Paramount Unified School District and the Teachers Association of Paramount and California School Employees Association – Chapter 447, regarding 2011-12 health and welfare benefits and a reduction in work year.

Educational Services

Workforce Investment Act Title II: Adult Education and Family Literacy Act Grant Award for Fiscal Year 2011-12
3.273

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to accept the Workforce Investment Act, Title II, Adult Education and Family Literacy Act Grant Award for Fiscal Year 2011-12.

Paramount High School Activity Funds
3.274

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the Paramount High School and Paramount High School- West's first semester fund-raising event for the 2011-12 school year.

Middle and High School Curriculum Guides: 6-8

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the Curriculum Guides for the 6-8

English Language
Development/Literacy
Intervention, 9-12 English
Language Development
3.274

ELD/Literacy Intervention and 9-12 ELD.

Resolution 11-07, Amendment
to the Child Development
Center Contract for the
California State Preschool
Program for the 2011-12
School Year
3.275

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to accept Resolution 11-07, Amendment to the Child Development Center Contract for the California State Preschool Program for the 2011-12 school year.

Reapplication for Participation
in the Child Care Food
Programs
3.276

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the Reapplication for Participation in the Child Care Food Programs to permit the Early Childhood Education Programs to participate in a nutrition program during the 2011-12 school year.

Business Services

2010-11 Unaudited Actuals
3.277

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the 2010-11 Unaudited Actuals Financial Report.

Resolution 11-11,
Establishing the 2011-2012
Gann Appropriations Limit
3.278

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to Adopt Resolution 11-11, establishing the 2011-2012 Gann Appropriations Limit at \$82,067,454, as calculated by the State formula.

Measure AA - Change Orders
for Keppel School – Two-
Story Classroom and
Library/Media Building
3.279

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to Accept the change orders for a total of \$287,878 and increase the guaranteed maximum price to \$7,359,380 and authorize the Superintendent or designee to review and execute all necessary documents for payments.

Public Self-Insurer's Annual
Report 2010-11
3.280

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to accept the Self-Insurer's Annual Report for 2010-11 with total liabilities reported and funding of such liabilities in compliance with the Government Accounting Standards Board Publication. Authorize the Superintendent or designee to execute all necessary documents.

Agreement for Use of
Facilities, Our Lady of the
Rosary
3.281

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the lease agreement for use of a relocatable unit at Our Lady of the Rosary from September 1, 2011 through August 31, 2012.

Agreement with American
Fidelity Assurance Company
3.282

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the agreement with American Fidelity Assurance Company to provide Section 125 services.

Revised Board Policy 1325 –
Advertising and Promotion
3.283

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to accept for second reading and adopt revised Board Policy 1325 – Advertising and Promotion.

New Board Policy 3322 –
Contracts
3.284

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to accept for second reading and adopt new Board Policy 3322 – Contracts.

New Board Policy 3313 –
Bids and Quotations
3.285

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to accept for second reading and adopt new Board Policy 3313 – Bids and Quotations.

New Board Policy 3555 –
Nutrition Program Compliance
3.286

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to accept for second reading and adopt new Board Policy 3555 – Nutrition Program Compliance.

INFORMATION ITEMS

Educational Services

Revised Administrative
Regulation 6159 –
Individualized Education
Program

The Board received as information revised Administrative Regulation 6159 – Individualized Education Program which was developed to align with recent changes in Education Code.

District Year 3 Program
Improvement Status for
2011-12

The Board received as information No Child Left Behind (NCLB) requires the California Department of Education (CDE) to annually review the performance of each local educational agency (LEA) that receives funds under NCLB, Title I, Part A. An LEA or district receiving Title I, Part A, funds is identified as Program Improvement if it does not meet AYP goals for two consecutive years within specific areas, focused primarily on academic achievement in English-language arts and mathematics. Paramount Unified School District has been identified as Year 3 Program Improvement.

Business Services

Student Nutrition
Commodities: Dairy,
Produce, and Kitchen
Supplies Bid Summary

The Board received as information a summary of bid results for Student Nutrition Commodities: Dairy, Produce and Kitchen Supplies.

Measure AA - Change Orders
for Paramount High School –
Phase IV Science and
Medical Health Building

The Board received as information an update on Change Orders for Paramount High School – Phase IV Science and Medical Health Building within the Guaranteed Maximum Price.

Measure AA – Change
Orders for Paramount High
School – Phase III Field
House

The Board received as information the change order with McCarthy Construction for the Paramount High School – Phase III Field House with no change to the guaranteed maximum price and authorize the Superintendent or designee to review and execute all necessary documents for payments.

ANNOUNCEMENTS

President Peña reported that the next Regular Meeting would be September 28, 2011, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:02 p.m. to discuss governance team items.

OPEN SESSION

The Board reconvened to Regular Session at 8:00 p.m. President Peña reported that the Board had discussed governance team items.

No action was taken in Closed Session:

ADJOURNMENT

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on September 14, 2011 at 8:00 p.m.

David Verdugo, Secretary
To the Board of Education

President

Vice President/Clerk